

Cefn Saeson Comprehensive School Accelerated Improvement Board (AIB) Terms of Reference

Background

Cefn Saeson Comprehensive School was judged to have not made sufficient improvement during confidential and provisional inspection feedback by Estyn. The school has been judged to require special measures.

AIB

The main function of the AIB will be for the school to secure the required improvements as part of its post-inspection action plan (PIAP) and for the improvements to be sustainable and embedded.

AIB Terms of Reference

The Board

The Board will comprise of the Headteacher (Chair), Head of Service for Education Development, the Lead Education Support Officer, Secondary Education Support Officer, appropriate representation from the Board of Governors and the Senior Leadership Team (SLT) of the school. Clerk to be provided by the school. On the advice of the lead Education Support Officer, other contributions may be invited. The Board may also invite staff to discuss the implementation of the PIAP.

Shared Aim

Secure accelerated improvement at Cefn Saeson Comprehensive School

- Maximising learning opportunities for children and young people
- Clear and precise strategic planning for improvement
- Close monitoring of success measures within PIAP
- Review leadership roles and responsibilities to ensure accelerated improvement

Functions

1. The board will provide accountability and regular half termly monitoring of the PIAP to ensure sufficient improvement, having particular regard to:
 - Recommendations of the October 2024 monitoring visit
 - Any other areas of improvement identified in main body of report

2. Review the robustness of the 2024/25 integrated PIAP. The plan will be a *live* document which will be continually updated to reflect progress made by the school throughout the improvement journey.
3. Report to Estyn and the Director of Education, Leisure and Lifelong Learning.
4. Consider any interim reports/ meeting actions by Estyn inspectors.
5. The Board may advise the school on any matter within the Board's terms of reference.
6. Should the AIB be unsuccessful in meeting its shared aim, the local authority intends to use its powers of intervention to require the governing body to secure advice or collaborate, give directions to the governing body or headteacher and take any other steps, appoint additional governors, withdraw the school's delegated budget or replace the governing body with an interim executive board (IEB).
7. The AIB members will preserve confidentiality.
8. The AIB members will respect staff wellbeing and workload during the period of accelerated improvement.