**Present:** Mrs J Cotgias

Mr W Curtis

Mrs C Hopkins

 Mr D Cole - Headteacher

 Mrs A Powis – Clerk to the Governing Body

1. **Apologies**

No apologies.

1. **GSIC R2**

Headteacher presented the committee with a Powerpoint (which is attached to these minutes).

Estyn said the school needed to ‘*Improve the processes and strategic planning to improve attendance’.* The school needed to do changes, they undertook an attendance working party, and held pupils to account, an attendance panel has also now been put together. There is a lot more information now on Class Charts and the school have appointed an Assistant Headteacher for FSM and our ALNCO member of staff is looking at the attendance for the ALN pupils.

*A governor questioned on the following;*

*Do you find that it is the same pupils that are repeat offenders?* The Head replied the school does find it is repeat offenders.

*At what percentage of attendance do you call parents in*?

Head replied if pupils are below 50% parents are called in.

*In the attendance panels do you bring in Team around the Family?* *Plus are we able to signpost parents/carers to certain support?*

Head replied that the school do signpost parents/carers as to what they require.

*What if parents don’t come in?*

Head replied, if parents fail to turn up they can be fined.

The Head relayed that from those changes we put the PIAP into action. The school had assemblies and linked it to attainment, they had open evenings and pushed on the attendance. The school also got involved with the LEA launch of ‘Miss School, Miss Out’.

We have each Form on a Monday speak about attendance. The Education Welfare Officer has weekly meetings with Pastoral leads and other relevant parties for attendance.

The school now has a weekly rewards shop for pupils and incentives for trips and the Prom.

We have Inter form competitions in Year 11, display boards in corridors on attendance for each year group and analysing data.

Overall attendance is up by 2.9%

* Girls up by 4%
* Boys up 1.8%
* FSM 5.9%
* ALN 3.3%

The Head gave documents to the governors showing what had been done so far.

*Governors asked are all teachers now using Class Charts*

Head replied that all Teachers are now using Class Charts.

We are currently updating the attendance policy which will go to governors next week.

*Governors question if moving the Form group back to the morning has made an improvement*.

The Head replied that moving the Form has made attendance better, and we also get more information from the pupils to the Form Teacher. The school also have a PSE lesson every 2 weeks and the form teacher is delivering that.

*A governor thinks that buses are a problem for pupils getting to school and there are concerns over that.*

Meeting terminated 4.50 pm

Chair of GSIC signature

Mrs J Cotgias