**CEFN SAESON COMPREHENSIVE SCHOOL**

**Declaration of Business Interests**

Please read the guidance notes overleaf before completing this form

**I have read the guidance notes overleaf and declare as follows:**

Please tick the appropriate box

Either

**A.** **I have no business interests to declare in respect of myself or any member of my immediate family.**

Or

**B.** **I set out below the business interests which I am required to declare in respect of myself and/or any member of my immediate family.**

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**Full Name:**

**Category of Governor:**

**Signed:**  **Date:**

Please return to:

Mrs A Powis – Clerk to the Governing Body of Cefn Saeson

**Guidance Notes**

* The School Funding (Wales) Regulations 2010 require every school governing body to establish and maintain a register of business interests of governors and members of their immediate family.
* To establish and maintain a register of governors business interests Governors must complete a declaration form annually.
* Governors must also notify the Clerk to the Governing Body and Headteacher if their circumstances change in a way which will require them to sign a new declaration.
* There may be circumstances where a governor is required to disclose any pecuniary interest they may have in any issue being considered and to withdraw from a meeting and not vote on the issue concerned.
* Such pecuniary interests relate, in the main, to any contract, or proposed contract, from which they or their spouse may benefit (by virtue of being an employee of anybody with which the contract may be made or by receiving a profit from such a contract).
* Examples of business interests will include circumstances where you, or an immediate member of your family, stand to benefit from:
	+ a contract for the supply of goods, services or works between the school and anybody which any of you are employed by;
	+ a contract for the supply of goods, services or works between the school and any company in which you have a beneficial interest or are a director;
	+ a contract for the supply of goods, services or works between the school and anybody in which any of you have an interest in securities (in excess of £25,000 or one hundredth of the total issued share capital of that body);
	+ a contract for the purchase, sale or lease of land or property from which any of you may gain financial or other material benefit.
* Governors should be aware of "Seven Principles of Public Life" as defined by the Nolan Committee in 1996: Selflessness; Integrity; Objectivity; Accountability; Openness; Honesty; and Leadership.
* If you have an interest to declare you must set out on the form overleaf the nature of your interest.
* Details of any existing contracts must also be listed in the form.
* You must also complete the form if you have no interests to declare.
* There is no requirement to disclose any personal financial details, the disclosure requirement relates exclusively to business interests.