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Headteacher  
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Cimla, Neath  
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**CEFN SAESON**  
**COMPREHENSIVE SCHOOL**

**FAO Parents of Year 7 & 8 pupils**

Dear Parent/Guardian,

I am writing to let you know that pupils in Year 7 and 8 will need to return their Chromebooks over the next few weeks. Following a significant amount of damage while travelling to and from school and at break/lunch times, we have decided to retain the Chromebooks in school to be used in the classroom to support pupils in their learning.

**On their return, all Chromebooks must be:**

- **in good, working condition**
- **with charger**

If any device is damaged, for example, a cracked screen or damaged keyboard, these must be fixed before their return to school. Where there are damages and you have taken out Chromebook insurance, please contact the provider. If you have not taken out insurance, we have secured a 10% repair discount (please mention the school name) with local firm CASEC Computers and have had good feedback from parents who have used their services.

**CASEC COMPUTERS, 75 NEW ROAD, SKEWEN, NEATH, SA10 6HE**

**Tel: 01792 546158**

All Chromebooks must be repaired before being returned to school as stated in the loan agreement.

Chromebooks will be collected during registration sessions during the week of the 5th July. If your child is not present during that week we request that they give the device to the IT Team (Mr Lowe or Mr Chapman) on their return to school.

If damage is identified during the audit, you will be contacted to arrange a repair.

Yours sincerely,

Mr D. L. R. Cole  
Headteacher

