

Dear parent/guardian/carer,

The South West Wales Reaching Wider Partnership (SWWRWP) is funded by the Higher Education Funding Council for Wales'. The aim of the programme is to raise the aspirations and Further and Higher Education awareness of young people who are currently underrepresented in Higher Education (HE). This is done through activities and workshops, which take place at Higher Education institutions, colleges, schools and community settings.

The South West Wales Reaching Wider Partnership (SWWRWP) would like to invite Year 9 pupils at Cefn Saeson to attend a programme of Attitude and Mind-set and Awareness at Cefn Saeson School. These sessions aim to help pupils develop resilience and confidence as well as increasing knowledge of education options.

Funding to deliver these free events requires a completed and signed 'Participant Information Form' for each individual who attends. For participants in compulsory education (i.e. attending Primary or Secondary School), this form MUST be completed and signed by a parent/guardian.

Why are we asking for this information?

To help determine whether our activities are helping participants move on from school into further education, higher education and employment it is important that we collect information about the students who take part in them. We record information about our outreach activities and the students who take part in these activities so that we can track the educational journey of our outreach participants into university and beyond into employment.

We request personal information for the following purposes:

- Administration of the event;
- Reporting & monitoring (to ensure the aims of the project are achieved);
- Research & evaluation of the participant's educational journey into HE
- Health & safety and
- Marketing purposes

The data we collect is used to monitor, evaluate and improve our outreach activities and is never sold to any third party organisations.

Who will have access to my child's information and will it be safe?

SWWRWP staff, within each of the two partner universities, (Swansea University and University of Wales Trinity Saint David) and four partner FE colleges (Coleg Sir Gar, Gower College Swansea, NPTC Group, Pembrokeshire College) will access the data. We are committed to protecting the privacy and security of your child's information. All data will be stored securely by a third party on a secure database in accordance with the General Data Protection Regulations.

For the purposes of monitoring and research, data may be shared with third parties such as Universities and Colleges Admissions Service (UCAS) to enable long-term tracking of participants' educational journey into Higher Education. Anonymous data may also be shared with third parties such as NWIS (NHS Wales Informatics Service), SAILS (Secure Anonymised Information Linkage Databank) for the same purpose.

Further questions?

For more information please see www.swansea.ac.uk/reaching-wider/privacypolicy/ or feel free to get in touch with Martyn Sullivan, Reaching Wider Data and Communications Coordinator, at martyn.sullivan@swansea.ac.uk or 01792 602 126.