



YSGOL CEFN SAESON

#RRPCefn Saeson

A learning community where success is expected and celebrated

POSITIVE COVID-19 CASE PROTOCOL

Dear Parent or Carer,

In the case of a positive test of Covid-19 at Cefn Saeson the following protocols will take place:

- If your child has a positive result for Covid-19 you must immediately contact Cefn Saeson school via this email. This email should only be used for this purpose. There is also a link to this address on the school website.

cefnsaeson-covid19@hwbcymru.net

Do not send this information to the normal school email address.

- The email only needs to include the name of the child, DOB, contact name of parent/carer and an accessible telephone number.
- A member of the School Leadership Team will contact you immediately.
- The school will liaise with PHW and Test, Trace and protect Team as to what action is required by the school.
- If a year group bubble is to be asked to self-isolate all parents/carers and pupils will be notified through the Pupil App. If you have not already registered with the Pupil App could you please complete and return the form overleaf.
- Other secondary methods of communication will include Twitter, Facebook and pupil emails to their Hwb account (Pupils can log on to this at home via any internet platform).
- If we are informed of a positive test of Covid-19 during the school day the year group involved will be immediately isolated. Pupils will remain contained within an area away from other pupils until they can safely be dismissed.
- Parents will be informed via the Pupil App that there is a positive test of Covid-19 within the year group.
- At this point you will need to arrange to collect your child from school or give permission for your child to walk home. This permission can be given in the tick box overleaf. Pupils will not be allowed to travel on school or public transport.
- Pupils will need to self-isolate for 14 days. You will receive a letter from school giving further information and guidance.

Yours sincerely,

Headteacher: Mr. D.L.R. Cole
Deputy Headteachers: Mr. S. Moyse, Mrs. R. Reed
Assistant Headteachers: Mrs V. Anderson, Miss C. Bell,
Mr J. Griffiths, Mrs S. Humphries, Mrs B. Marks
Business Manager: Mrs. A. Powis
Tel / Ffon: 01639 791300
E-mail: cefnsaeson@hwbmail.net



Afan Valley Road, Cimla, Neath, SA11 3TA



www.cefnsaeson.school
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Name of Pupil _____

Year/Form Group _____

I currently use the Pupil App

I do not have access to the Pupil App

If you do not have access to the Pupil App please provide your email address to allow us to set it up

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I give permission for my child to walk home from school in the event of isolation

Parent signature _____

Date _____

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