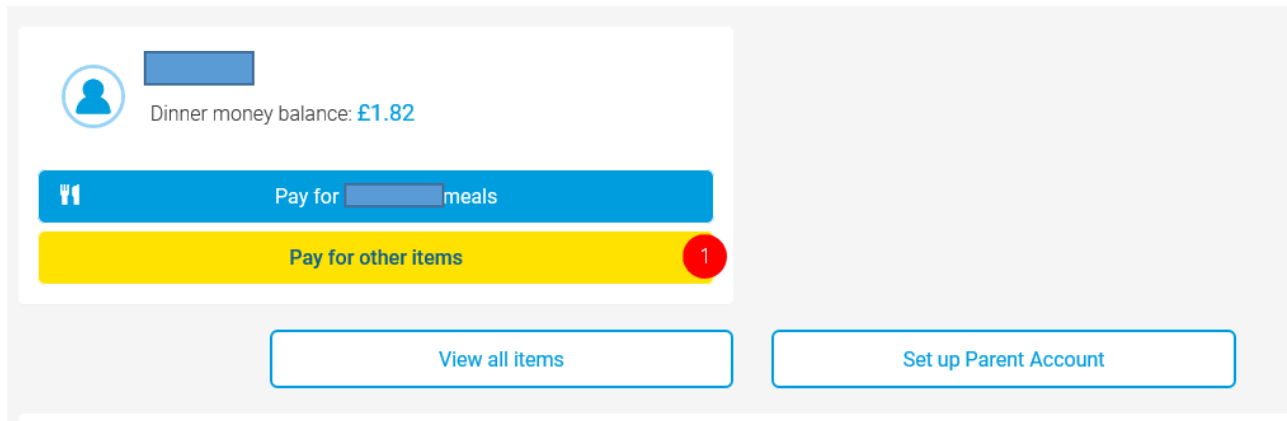


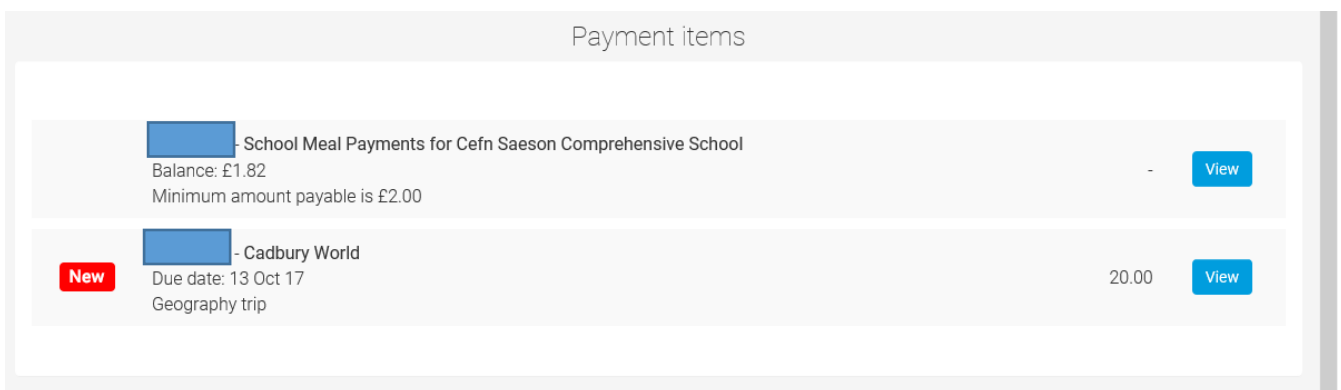
## How to Pay for School Trip

Once you have returned the **SV2** to your school, you will then be assigned to the school trip

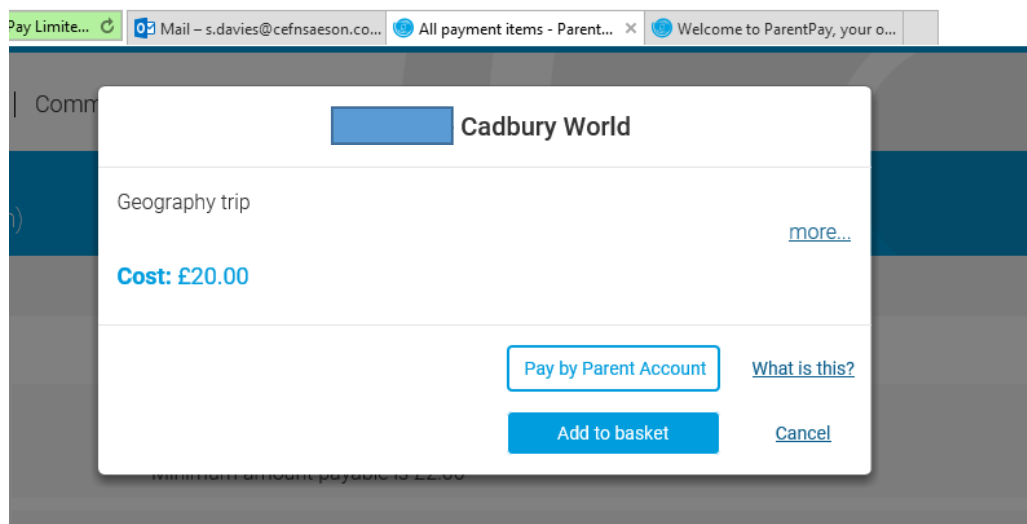
### Step 1. Click on **Pay for Other Items**



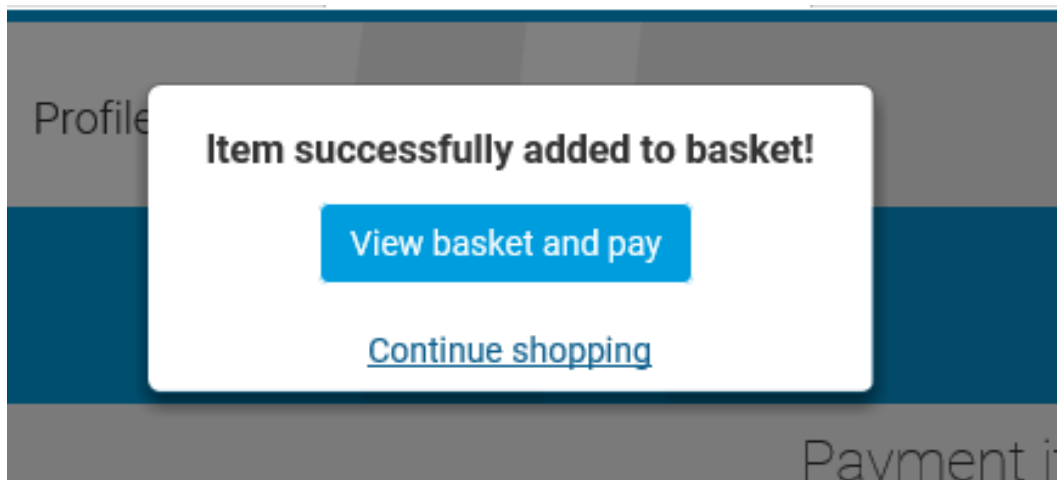
### Step 2. View the trip you wish to pay for






### Step 3. Add the trip to Basket



**Step 4.** View basket and Pay



**Step 5.** If you have not added your card details then you must add them first. If you have already added your details you can click on *Pay Now*. The payment should then go through. You will then receive an email stating that the payment was **Successful**.

| Basket  |            |   |   | Order summary                        |                                   |
|---|------------|---|---|--------------------------------------|-----------------------------------|
| Item  | Total cost | Edit  | Remove  | Items:                               | £20.00                            |
|  - Cadbury World | £20.00     |  |  | Total:                               | £20.00                            |
|   |            |   |   | <b>Pay by Parent Account credit:</b> | <b>-£0.00</b>                     |
|   |            |   |   | <b>Pay by card:</b>                  | <b>£20.00</b>                     |
|   |            |   |   | <a href="#">Pay now</a>              | <a href="#">Continue shopping</a> |